



Jet Judge

Camera Club Instructions

So, you want to give Jet Judge a try with your camera club? Follow these steps and you will soon be effortlessly uploading your photo results into Photo Vault Online!

How Judging Works

1. You will setup a competition beforehand. This will specify the judges, the entries and the rules for scoring.
2. Each judge will use a smartphone or tablet to enter their scores.
3. You will watch the scores appearing, live, on your computer or tablet during the judging.
4. Below is an example of what the judges see when voting.

The screenshot shows the Jet Judge web interface. At the top, there is a navigation bar with a rocket logo, 'Home', and 'Logout' links. Below this, the page title is 'Entry 9'. The entry details are: Category: Topic - Commercial, Star Rating: 3, and Title: Moroccan Chicken. A scoring interface consists of six buttons: 'No Score', '1', '2', '3', '4', and '5'. The '3' button is highlighted in blue, indicating the current score. Below the scoring buttons, there are three buttons for flagging the entry: 'OK' (with a checkmark), 'Disqualify', and 'Warning'. At the bottom, there are two buttons: 'List of Entries' (in red) and 'Save Score' (in green).

5. 

Signing Up to Jet Judge

1. On your web browser, go to www.jetjudge.com
2. Click the "Trial Sign Up" button.
3. Enter your information and click the "Create Trial Account" button.
4. The system will send you an email. Check your email. If it is not there after a minute, then try looking in your junk mail folder.
5. Open the email and click the link inside it. This will take you back to the Jet Judge website and will log you in.
6. Click the "Home" button to begin.

Add the Photo Vault Online Module

1. Jet Judge is useful to all kinds of clubs, not just camera clubs. If you intend to use Jet Judge with Photo Vault Online, then I need to activate this extra feature for your club. There is no cost.
2. Send me an email: webmaster@jetjudge.com and ask for the Photo Vault module.
3. Wait for me to get back to you. It shouldn't be longer than a day.

While You Wait...

1. Consider upgrading your Trial Account. A Trial Account is free, but there are some limitations to it.
 - a. Your competitions are limited to 20 entries each.
 - b. Each club can only have 1 administrator.
2. Try click on the “Edit My Club Setup” button.
 - a. This is the place to come to add more administrators to your club.
 - b. You can also customize the fields that your competitions use. Don’t worry about adding these, because when I activate the Photo Vault Online module for you, I will be setting up the fields that Photo Vault uses in their CSV files.

Setting Up a Competition

1. I am assuming that the Photo Vault Online module has now been setup for you and you are ready to begin!
2. Log into Photo Vault Online. Go to your Event Admin page and click “Download a Scoresheet Master”. Save this file on your computer.
3. Log into Jet Judge.
4. Click “New Competition”.
5. Type a name for the competition.
6. Choose the Scoring Scale that your club uses. Most clubs that I have met use the “1 to 5” option.
7. Choose a Result method. Most clubs use the “Average” option.
8. Choose a Result scale. Choose the “PSSA” option. This means that a final result of 5 will display “Merit” and a result of 4 will display “Gold”, etc.
9. Click “Create Competition”.
10. You will now be at the Competition Dashboard.

Set Up Judges

1. Click “Step 2: Setup Judges”.
2. You will need at least one judge. Click the “Add a Judge” button.
3. A judge will be added. Note that the judge has a Login Code. They will need this when logging in to begin scoring.
4. If you want more judges, click the “Add a Judge” button as you need to.

Set Up Entries

1. Click “Step 3: Setup Entries”.
2. Click “Upload Entries from CSV”.
3. Choose the file that you downloaded from Photo Vault earlier.
4. Click Upload.
5. Check that Jet Judge has understood the contents of your file properly.
6. Click Finish.

Get Ready for Judging

1. Each Judge will need a smart device (e.g. smartphone or tablet or computer) with an Internet connection.
2. You, the competition administrator, may need a smart device. This will allow you to watch and adjudicate the live scores as they are received by the system.
3. Click “Step 4: Open for Scoring”.
4. Click “Start Scoring”.
5. It is now possible for Judges to login.

6. Help your judges make their way to www.jetjudge.com on their device.
7. Click the "Login as Judge" button.
8. Use the Login Code that each judge was allocated.
9. They are ready.
10. On your device, click the "Watch Live Scoring" button.
11. We are set.
12. You will be able to see if a judge marks an entry for disqualification or warning, and watch as the scores are received live.
13. Ask Judges to click the "Start Judging from Entry 1" button.
14. Go!

When Finished

1. Click the "Stop all Scoring" button at the bottom of the competition page.
2. Click Export Results for Photo Vault.
3. Save this file to your computer.
4. Login to Photo Vault. Go to your Event Admin page. Click Upload Results. Choose the file above.
5. Click Upload.
6. Congratulations, you're done!